

# ALLAN EST. 1811 BROS.

Craftsmen of Timber Windows & Doors

## DAMAGES REQUEST CLAIM FORM

To raise a damages request to Allan Brothers, to report an issue with windows or doors provided by Allan Brothers this form must be completed fully and returned to [moira.johnstone@allanbrothers.co.uk](mailto:moira.johnstone@allanbrothers.co.uk) or Moira Johnstone, Allan Brothers Ltd, Allan House, Ord Road, Tweedmouth TD15 2XU.

### Site Contact Details

Name..... Order reference .....

Address..... Allan Brothers ref .....

..... Date of purchase.....

Post code.....

Contact tel. no..... Contact email.....

### Product Details

Product .....Door / Window..... Product type .....

Location..... Install date.....

Please give details of the issue needing to be addressed, with any additional comments. Attach as many photos as required to show the issue in detail.

Were the products checked for damage at delivery? Yes / No  
Were/are any damages reported at the time of delivery? Yes / No  
Was the POD signed as damaged? Yes / No

Name (print)..... Signed..... Date.....